

Bere Regis Scout Group



December 2010

Dear Parent

Bere Regis Scout Group Membership Records and the Data Protection Act

The Scout Movement in the United Kingdom is a membership organisation. To enable it to operate and to communicate with its members it is necessary to maintain records about them.

This will include keeping details of name, address, date of birth, contact telephone numbers. We will also be keeping details of your son's/daughter's progress through Scouting (badges gained etc). Information held in our Scout Group may be shared from time to time within Scouting including to the Headquarters of the Association.

Under the Data Protection Act 1998, certain information is classed by the law as 'Sensitive Personal Data'. In a Scouting context this may include information about your child's:

- Health (to ensure that we are prepared for medical emergencies);
- Disabilities (to ensure a safe integration of your child's participation in activities);
- Religious or similar beliefs (to help us ensure that we make appropriate arrangements when necessary);
- Racial or ethnic origin (to help us ensure that we are sensitive to cultural needs of our members).

To hold this 'Sensitive Personal Data' we need your explicit consent. Please give this by signing at the bottom of the *Member's Registration Form*.

You may choose to withhold this Sensitive Personal Data by not completing those sections of the form but please note why we need the information and the implications of withholding it.

All the information will only be used in connection with your son's/daughter's membership of the Scout Movement in the United Kingdom.

None of the information provided will be passed to any third parties outside the Scout Movement without your consent.

From time to time we take photos and videos of scouting events - these are used solely to promote scouting and to distribute amongst members of the Group; they may also be incorporated in the Group's web-site. In any such publication, the only information about the child will be their Group and given name. Please indicate on the **Registration Form** whether or not you accept this for your child.

If you have any questions please do not hesitate to contact us via our website.

Yours in scouting

A handwritten signature in blue ink that reads 'Chris Gall'.

Group Scout Leader